

# Remote Learning Policy



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| <b>Head</b>               | Sandie Edward |
| <b>Chair of Governors</b> | Jeremy Hooper |
| <b>Policy amended</b>     | Jan 2024      |
| <b>To be reviewed</b>     | Jan 2027      |

## **Specific Aims**

- To outline our approach for pupils that will not be attending school, as a result of government guidance or the closure of a class bubble
- To outline our expectations for staff that will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

## **Who is the policy applicable to?**

Every child is expected to attend school from September 1<sup>st</sup> 2020. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- o A continuous, dry cough
- o A high temperature above 37.8°C
- o A loss of, or change to, their sense of smell or taste
- o Have had access to a test and this has returned a positive result for Covid-19

This policy is intended to outline expectations for class bubble or partial school closure, rather than individual cases. Individual pupils who are isolating due to health issues (based on government advice) and choose not return to school in September will be supported on a case by case basis as described in our newsletter.

## **Remote learning for pupils**

We will provide links to appropriate remote learning for pupils that are not able to attend school so that no-one need fall behind due to the current Covid Pandemic. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents.

The governors and senior leadership team at St Philip's are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs. We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- teachers may be trying to manage their home situation and the learning of their own children;
- systems may not always function as they should.

## **Teacher expectations**

Teachers will plan lessons that are relevant to the curriculum focus for that year group and endeavour to supply resources to support tasks for home learners. Work for each day for English, Maths and other subjects will be posted on the class website page by 9.00am each morning during a bubble closure. A class newsletter, containing all website links needed to access home learning resources along with clear information about the learning expectation will be provided by each class teacher.

Curriculum maps are available on our class pages.

Parents can expect that in the event of a bubble closure we will provide:

- Links to daily English lessons
  - Links to daily Maths lessons
  - Worksheets to accompany lessons
  - Foundation Subject Focus
  - Tasks to support the ongoing acquisition of basic skills including reading, spelling and mental maths.
  - Worship, Values and Safeguarding resources will also be made available as part of a weekly offer from wider subject leaders.
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners via the class pages. Staff will add these resources to their class web page electronically and it will be the responsibility of families to print/use these resources at home (or contact the school to ask for a 'paper pack' and make arrangements for a parent, friend or relative not isolation to pick this pack up).
- If a single child is advised by PHE or a Medical Professional to take a period of self isolation school will provide support via a paper based learning pack in the first instance. Resources/powerpoints/tasks posted on the class website, web based links which tie in with class work will then be provided. Parents should make direct contact with class teacher should their child be in this position.
- Teachers will respond within 24 – 48 hrs, to requests for support from families at home. This should be done via email. Staff and parents should communicate via the class email address (provided when necessary) or via the Head Teacher. Whilst awaiting a response from your class teacher parents/carers should use the resources made available to them at the Oak National Academy. The link is available here and on our website. <https://www.thenational.academy/>
- Should a staff member require support with the use of technology or with workload it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

### **Family (pupil/parent/guardian) role**

- If your child is off school sick or isolating **because** they are waiting for a Covid test you should use the fantastic resources available from the Oak Academy Online. The link is available on our website. <https://www.thenational.academy/>
- Where possible, it is beneficial for young people to maintain a regular and familiar routine. We would recommend that each 'school day' maintains structure. A suggested timetable will be put on the relevant class web page as a guide.
- We would suggest that work completed is kept in one exercise type book – we can provide a book for families upon request.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the class email address or by contacting the school office. They should make clear which year group and subject the question relates to.
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions will be made available. These will be discussed on case-to-case basis.

### **Remote teaching for staff who are self-isolating**

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Following contact with school, the school business manager (SBM), may set up a referral to Occupational Health to support that individual.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff will be given an individual project to work on which is line with whole school improvement priorities or asked to support with the online learning provision for their year group. These projects will be communicated by the Senior Leadership Team or class teacher and will be allocated on a case-by-case basis.
- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.

